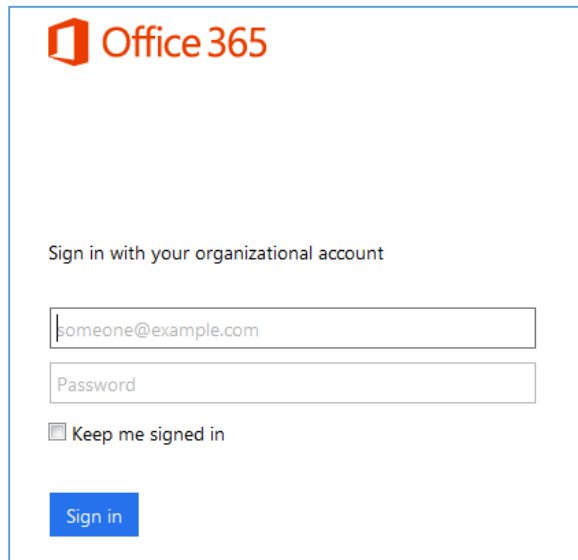
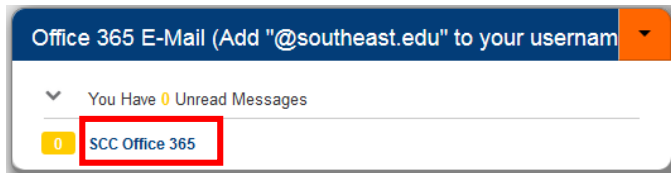
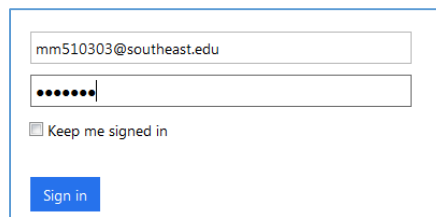


ACCESSING SCC EMAIL –MY.SOUTHEAST.EDU EMAIL ACCOUNT

You will access your SCC email account via <https://thehub.southeast.edu>. You will see an Office 365 E-mail section. Click on the **SCC Office 365** link as shown below, and you will be taken to an Office 365 Sign in screen. You can also access it from <https://outlook.office.com>.



Sign in using the following format (**SCCusername@southeast.edu**) and SCC password. For example, Maggie Moodle signs in with **mm510303@southeast.edu** but her email address is **maggie.moodle@my.southeast.edu**.



(Note: your actual email address is fname.lname@my.southeast.edu and this email address should have been emailed to you)

Some students may have a number following their last name in their email address if they have a common name already in use, such as **maggie.moodle2@my.southeast.edu. You will receive correspondence regarding your actual email address.*

Click the **Sign in** button to open your Outlook Web App for SCC email.

